

**SAMPLE**

**Transitional Independent Living Plan & Agreement**

Youth: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_ Ethnicity: \_\_\_\_\_

Address: \_\_\_\_\_

**Instructions To Youth:** The purpose of this agreement is to capture the goals you are agreeing to achieve over the next 6 months. It is a good organizing tool to help you stay focused and keep track of your progress toward accomplishing each goal. Your Social Worker/Probation Officer and caregiver will also have copies of this agreement and will help you achieve your goals.

**Instructions to Caregiver:** You are agreeing to assist the youth in the development of their ILP goals and to support the youth in completing the activities.

**Instructions to Social Worker/Probation Officer:** You are agreeing to assist the youth and the caregiver in completing this form, and develop Planned Services that will assist the youth in meeting his/her goals. Document the Planned Services and Delivered Services in CWS/CMS. Probation officers: use manual documentation procedures.

Service goals and activities to be addressed in the plan:

Goals are individualized based on your assessment and may include examples such as:

- develop a life-long connection to a supportive adult
- graduate from high school
- obtain a part-time job
- invest savings from part-time job
- develop community connections
- obtain a scholarship to attend college
- develop competency in the life skill \_\_\_\_\_

Activities are individualized to help meet a specific goal. Example – if high school graduation is a goal, the youth directed activity might be to attend classes regularly with no tardies for the next 6 months.

For youth participating in ILP services, activities are reportable as ILP Delivered Services in CMS. The social worker shall select from one or more of the following ILP Service Types that an individualized completed activity fits in:

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| <ul style="list-style-type: none"> <li>• Received ILP Needs Assessment</li> <li>• ILP Mentoring</li> <li>• ILP Education</li> <li>• ILP Education Post Secondary</li> <li>• ILP Education Financial Assistance</li> <li>• ILP Career/Job Guidance</li> <li>• ILP Employment/Vocational Training</li> <li>• ILP Money Management</li> <li>• ILP Consumer Skills</li> <li>• ILP Health Care</li> </ul> | <ul style="list-style-type: none"> <li>• ILP Room and Board Financial Assistance</li> <li>• ILP Transitional Housing, THP, THP Plus</li> <li>• ILP Home Management</li> <li>• ILP Time Management</li> <li>• ILP Parenting Skills</li> <li>• ILP Interpersonal/Social Skills</li> <li>• ILP Financial Assistance Other</li> <li>• ILP Transportation</li> <li>• ILP Other (Stipends/Incentives)</li> </ul> |
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- I understand that if I am employed as part of this plan, my earned income will be disregarded, as the purpose of my employment is to gain knowledge of needed work skills, habits and responsibilities to maintain employment. (WIC 11008.15)
- I understand that I can retain cash savings up to \$10,000 under this plan in an insured savings account and any withdrawal requires the written approval of my social worker/probation officer and must be used for purposes directly related to my transitional goals. (WIC 11155.5)
- I understand that I will receive assistance to obtain my personal documents and information about financial aid for postsecondary education/training. (WIC 16001.9)

**SAMPLE  
TILP**

<b>Goal</b>	<b>Activities</b>	<b>Responsible Party</b>	<b>Planned Completion Date</b>
Apply to College	<ul style="list-style-type: none"> <li>Meet with school counselor to strategize on finishing A-G requirements</li> <li>Take SAT prep class and take SAT exam</li> <li>Apply to college</li> </ul>	<ul style="list-style-type: none"> <li>Youth</li> <li>CSW will assist locating SAT class if not offered at school</li> <li>CSW will refer youth to Education Consultant if additional assistance is needed</li> <li>ILP will fund SAT class and assist with college applications</li> </ul>	<ul style="list-style-type: none"> <li>09/10/2012 to meet counselor</li> <li>10/9/2012 (date of next SAT exam, deadline to register is 9/10/2012.)</li> </ul> No later than 11/30/2012 for college applications (follow specific college application deadlines)
Obtain funding for college	<ul style="list-style-type: none"> <li>Attend ILP financial aid workshop</li> <li>Apply for scholarships, grants, and financial aid</li> </ul>	<ul style="list-style-type: none"> <li>Youth</li> <li>ILP will hold workshop and assist with financial aid applications</li> <li>CSW will refer youth to Education Consultant if additional assistance is needed</li> </ul>	03/15/2013
Learn to drive	<ul style="list-style-type: none"> <li>Take driver's training class</li> <li>Take driving exam</li> <li>Obtain driver's insurance</li> </ul>	<ul style="list-style-type: none"> <li>Youth</li> <li>Caretaker</li> <li>ILP/DCFS will provide funding for training and insurance</li> </ul>	12/30/2012
Obtain part-time employment	<ul style="list-style-type: none"> <li>Visit school's career center</li> <li>Obtain work permit</li> <li>Register at local OneSource Center</li> </ul>	<ul style="list-style-type: none"> <li>Youth</li> <li>Caretaker</li> <li>CSW will take youth to register at OneSource</li> <li>ILP will provide funding for job transportation and job clothing</li> </ul>	02/30/2012
Establish permanent connection	<ul style="list-style-type: none"> <li>Find mentor</li> </ul>	<ul style="list-style-type: none"> <li>CSW/ILP will refer to mentoring program</li> </ul>	02/30/2012

**NOTE:** Ensure that two of the Goals will assist the youth, as applicable, in attaining two\* of the following Extended Foster Care eligibility requirements:

\*Two goals are to be included. The first goal is the youth's "Plan A" and the second goal is a back-up plan or "Plan B". Youth who are unable to do one of the first four requirements because of a medical condition are not required to have a second goal.

- a. Completing high school or equivalent program (GED); or
- b. Enrolled in college, community college or a vocational education program;
- or c. Participating in a program to remove barriers to employment; or
- d. Employed at least 80 hours a month; or
- e) Unable to do one of the above requirements because of a documented medical condition