



**Date**]. The most recent hearing date was [**Enter Date**] for a [**Enter type of Hearing**]. The next hearing is calendared on [**Enter Date**] for a [**Enter type of Hearing**].

### **REASON FOR APPLICATION**

Enter: "The matter is now before the court pursuant to Welfare and Institutions Code Section 385 to modify the existing court order of (enter the order that you are asking to modify.)"

### **NOTICES**

<b><u>Name</u></b>	<b><u>Relationship</u></b>	<b><u>Method</u></b>	<b><u>Date</u></b>	<b><u>Agreed</u></b>
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All information in this field is populated from the database. Ensure that the information (names, addresses, method used to notice, etc.) regarding the parties entitled to notice is accurate. If necessary, edit/enter data directly into these fields.

### **REASON FOR RECOMMENDATION**

Clearly indicate where the child was previously placed. Provide the date and reason why the child was removed from the placement. Describe all efforts to locate a placement for the child, any special needs the child might have which require a specialized placement, etc.

If requesting a more restrictive visitation/placement order, indicate the reason why the more restrictive order is necessary.

Request for Order Approving Emergency or Planned Placement.

Type of placement or current placement order:

The child was previously placed at:

Date of previous placement:

Reasons requiring child's removal from placement are:

A suitable placement is:

### **RECOMMENDATION**

The Recommendations Guide has been posted to CWS/CMS under LA County specific templates.

1. When completing the recommendations, take the following steps to access the Recommendations Guide:

- a. While in the ID tab of the Court Management Section (Purple button), select "+" under create a New JV Document, then change the "Document Category" to "County".
- b. Select "Recommendations Guide" to access the document.
- c. Select the appropriate recommendations and paste them into the court report.

or

- d. While in the Case Management Section (Green button), select 'create a new document'
- e. Select Los Angeles County, then select "Recommendations Guide".
- f. Select the appropriate recommendations and paste them into the court report.

There may be additional recommendation(s) that need to be included, but are not found on the Recommendations Guide. These recommendations must be manually written into the report.

**Examples:**

"It is respectfully recommended that the child be removed from his or her placement at (enter name of caregiver and his or her relationship to the child) because (explain)..."

"It is respectfully recommended that the child be removed from the home of his or her parent(s) (enter name of parent and his or her relationship to the child) because (explain)..."

**Visitation Orders**

"It is respectfully recommended that the previous visitation order be modified/terminated for [enter name of individual(s) and his or her relationship to the child] because (explain)..."

**Standard language/options generated automatically with the report are as follow:**

It is respectfully recommended:

That the child's placement in the Enter name of placement continue to be in effect.

Additional Information:

That the child's placement in the Enter name of placement be approved effective Enter Date.

Additional Information:

That the previous placement of the child in the Enter name of placement be vacated effective Enter Date.

Additional Information:

Child's Name

(Court Case Number) CK00000

**I Declare Under Penalty of Perjury that the Foregoing is True and Correct.**

Executed at \_\_\_\_\_, California this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
CSW Name, Title, File #. First Initial, Last Name, Phone Number

\_\_\_\_\_  
Date

\_\_\_\_\_  
SCSW Name, SCSW, Phone Number

\_\_\_\_\_  
Date

**Ordered as Recommended.**

**Order of the Court:**

\_\_\_\_\_  
**Judicial Officer**

\_\_\_\_\_  
**Date**