

DCFS ALCOHOL – MANUAL DRUG TESTING REFERRAL

THIS REFERRAL FORM DOES NOT ENROLL CLIENT IN THE RANDOM PROGRAM

ALCOHOL ONLY DRUGS AND ALCOHOL

1. CLIENT INFORMATION**Note: Information requested in sections 1., 2., 3 and 5., is ABSOLUTELY MANDATORY**

| | | |
|--|---------------------------------------|-------------------|
| Client/Donor Last Name | First Name | Donor's Birthdate |
| DCFS Case # (7 digits) *** Hotline referral # (19 digits) | Case Name | |
| Name of Oldest Minor in the case: | | |
| IS THE DONOR A DIABETIC? (Diabetes might alter the alcohol test results) YES <input type="checkbox"/> NO <input type="checkbox"/> | | |
| Is donor taking medication? Yes <input type="checkbox"/> No <input type="checkbox"/> | Indicate the names of the medications | |

2. COLLECTION SITE INFORMATION (If out of County, put NA and the vendor will look for a location)

| | | |
|-------------------------|--------------------|----------|
| Name of Collection Site | Hours of Operation | |
| Street | City | Zip Code |

3. CSW INFORMATION

| | | | |
|------------------------------|------------|--------------|--------------|
| Last Name | First Name | CSW File No. | Phone Number |
| SCSW Last Name | First Name | Phone Number | Fax Number |
| DCFS Office Name and Address | | | |

4. SPECIAL INSTRUCTIONS FOR DRUG TESTING (i.e. MAKE-UP TEST, MINOR PARENT, ETC.)

| | |
|--|---|
| Special Instructions/Specialized Schedule: | If Make-Up Test, list date client was originally scheduled to test: |
| Supervisor's signature (Mandatory): | Court-Ordered: YES <input type="checkbox"/> Attach Court Order NO <input type="checkbox"/> Pre-approval by the Program Manager is required (see policy) |

5. DATE FOR TESTING

| |
|-------------------------|
| Date client is to test: |
|-------------------------|

INSTRUCTIONS TO CSW: Complete all information legibly. This referral is used to refer a client to Phamatech for alcohol or drug testing.

*** **Court Number will not be accepted.** Writing in the Court number will not allow CSWs to receive test results. The Hotline referral number is used only if the State Number is not available.